

Part Time Driver - Portadown

NI Trucks is an Iveco franchised commercial vehicle dealership and we have a vacancy for a Driver on a part time basis in our Portadown depot. This is an important role as we place great importance on our customers' first impressions of our product and our business. The role will require you to work with all the departments of the business as and when required.

Job Role

1. Support the Sales and Service department by collecting and delivering customer vehicles and providing a professional handover as required.
2. To inspect all vehicles prior to delivery and after delivery ensuring the vehicle is not damaged.
3. Ensure documentation is checked, signed and dated before returning to Sales administration.
4. Take vehicles to the PSV centre for testing as required.

Essential criteria

5. C class driving licence (clean record);
6. Ability to work with a high level of attention to detail;
7. Good communication skills - you can work to a clear schedule to achieve the business requirements with other employees;
8. You have a flexible approach to working hours and have an excellent time and attendance record;
9. Have pride in the volume and quality of your work.

Desirable criteria

10. At least one years' experience within a vehicle dealership would be an advantage;

Please note:

11. The above list is not exhaustive and may be subject to change. It should be noted that the duties, designation and location of the post may be subject to change to meet the changing needs of the organisation.
12. NI Trucks reserve the right to review the experience and qualifications required depending on the volume of applicants.
13. The working hours are 10 to 15 per week depending on the needs of the business Monday to Friday. Flexibility is required with regard to working hours and days of work.
14. If you feel up to the challenge and have the relevant experience and ability we need please email your CV to **jobs@ni-trucks.co.uk** and a covering letter outlining how your experience meets the needs outlined above.
15. The closing date for receipt of applications is Friday 30 May 2025.